

MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Thursday, June 4, 2020

In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Central Oklahoma Master Conservancy District hosted a virtual meeting option for the Regular Board Meeting on June 4, 2020 at 6:30 P.M. using the following options:

Teleconference dial in number 1-866-899-4679, access code 458-006-221

Videoconference <https://global.gotomeeting.com/join/458006221> , access code 458-006-221

The President recognized Mark Edwards' service on the Board.

A. Call to Order by Chairman Roger Frech at 6:47pm.

Roll Call:

Present: Chairman Roger Frech (videoconference)
Board Member William Janacek (videoconference)
Board Member Amanda Nairn (videoconference)
Board Member Casey Hurt (videoconference)
Vice Chairman Mark Edwards (teleconference)

Absent: Jann Knotts, Kevin Anders

Staff Present: Kyle Arthur, General Manager
Kelley Metcalf, Administrative Assistant
Tim Carr, Interim Supervisor

B. Statement of compliance with Open Meetings Act. Kelley Metcalf, Administrative Assistant, stated the notice of the monthly board meeting had been posted in compliance with the Open Meeting Act.

C.1. Status report of the Del City Pipeline Project from Alan Plummer Associate's, Inc. (Alan Swartz, Oklahoma Area Leader). Alan Swartz reported Line 2 tie-in was completed on schedule and the Del City WTP was brought back online without issue. The old line was plugged, and the location staked for GPS survey at a later date. Work is being done to restore the grade along the top of the pipeline and finish installation of the air release and blow-off vaults. Line 3, Matthews is continuing to stake and clear the permanent and temporary construction easements for line 3. Matthews completed the bore under Douglas Road and 220LF of restrained joint pipe has been pushed through. Matthews filled and successfully pressure tested the 24" line between Station 100+45 & Station 129+44 (approximately 2900LF). Crews are working to install Air Valve and Blow-Off vaults along the section of tested line. Crews laid Station 144+90, where they tied into the bore under the creek, to Station 143_33 where they capped the pipe. Alan asked the Board if there were any questions and there was none.

D.2. Consideration of minutes of the Regular Board Meeting held on Thursday, May 7, 2020. Casey Hurt made a motion to approve the May 7, 2020 Regular Board Meeting minutes seconded by Amanda Nairn. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Absent
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.3. Consideration of financial statements for operating account for April 2020. The President entertained a motion to approve the April 2020 financials with corrections, recommended by General Manager, for two misallocated expenses and a check needing to be voided. Amended copy available to Board at next Meeting. William Janacek made a motion seconded by Casey Hurt to approve the April 2020 financials with recommended corrections. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Absent
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.4. Discussion, consideration and possible vote to direct General Manager and appropriate persons to meet with the three member cities to discuss partial title transfer. Discussion was held. Amanda Nairn made a motion seconded by Casey Hurt to direct General Manager to meet with the 3 cities and ascertain their concerns and questions and do as much research ability to answer those questions and then we can reevaluate along the way to make sure that is going smoothly. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Absent
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

E.5. General Manager's Report.

Manger's Report-June 2020

- Partial Title Transfer
 - Meeting with BOR for orientation to process and status
 - Visited with Casey Hurt to better understand past accomplishments and thoughts on path forward
 - Received information for a scope of work and RFP
 - Met with member City's attorney, along with COMCD counsel, to discuss partial title transfer: intent, history, current status and helping inform any questions they would like answered
 - Visited with Steven Jolly from Arbuckle MCD as well
- SDOX
 - BlueInGreen and the OWRB make an on-site visit to the unit on May 18th
 - After assessing some of the physical and operational conditions, steps were implemented to increase effectiveness
 - Monday evening, received call about discharge line surfacing
 - Unit shut-off and is currently non-operational
 - Further discussions amongst the staff and team led to the conclusion that the current unit is incapable of achieving originally designed and desired performance
 - Exploring possible third-party contractors to evaluate current system as well as new technologies that have become available since this unit was installed
 - Buoys installed near the shore where some of the discharge line is exposed
 - Security camera pointed toward the area to monitor remotely
- Floating Wetlands
 - Approval received for OU graduate student to work on project; he began on Thursday, May 28th
 - All wetland units have been pulled from the water and are now on the shore
 - Power washing, reconstructions and modification and plantings will occur over the next two weeks
 - Goal is to have them back in the water by June 15th
- Bobcat
 - Weather/rain has delayed removal efforts. However, plan is to pull to high spot and have salvager pull from there. Plan is to have that done by June 8th.
- Met with the City of Norman
 - Discussed: indirect potable reuse pilot project, temporary water supply, partial title transfer
- Check valve number 3 on one of Norman's lines was malfunctioning and has been repaired
- Materials have been procured for the fencing project along HWY 9 mentioned previously; BOR will be providing funds to cover most of the material
- Drafted website modifications outline and discussed with web designer
 - Draft outline is in packet
- Visited with Rob Lockard of LPL Financial Services
 - Switching over our investment account to LPL and updating authorized individuals
 - Discussed utilizing annual earnings to fund operational account. He said that could be done.
- OHP will be adding a third boat to the boathouse. They were paying for three slips already. They will pay for the lift.
- Larger dumpster procured. More space and critter-proof.
- Plan to install guttering on front of office building to mitigate erosion and help avoid any foundational issues
- Approached by Drs. Bob Nairn and Bob Knox of the OU School of Civil Engineering and Environmental Science about hosting a Capstone project here.
 - We discussed several ideas, but are leaning toward an evaluation of the existing water quality dataset generated by OWRB over the last 20 years
 - Work would be performed in the spring semester of 2021
 - This idea provides flexibility should off-campus research activities be suspended with any reemergence of COVID-19

- Received bathymetric and sediment survey from BOR
 - They are double-checking the vertical control used in the report to ensure the results are accurate. Hope to have this done within a couple of months.
 - Requested that BOR present this, including integration into an updated yield model, to both the Board and to the Cities
- Interview with Travis Boone on Friday, June 8th to possibly replace Dennis Yarbrow in mid-July
- Working on uplifting the Board Room for virtual meetings
 - Likely will require new dedicated laptop and camera mounted above television

E.6. Legal Counsel Report. Met with BOR to discuss partial title transfer, and temporary water.

E.7. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the Agenda) None.

Amanda Nairn made a motion seconded by Casey Hurt to adjourn. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Absent
Secretary Kevin Anders	Absent
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

Regular session ended 7:52 PM